



Minutes

April 21, 2022

2:00-2:30pm via [Zoom](#)

All items on the Agenda are open for discussion and possible action, including reports and action items. The Board reserves the right to go into Executive Session on any item listed below.

CALL TO ORDER at 2:03PM

ROLL CALL: Laura Newcomb, Becki Krueger, Deborah Havens, and Vicky Schildgen - In attendance

1. Review and approve minutes from March 9, 2022 Meeting.

Lauren Gray presented the minutes from the March 9, 2022 meeting. Vicky Schildgen motioned to accept the March 9, 2022 Meeting minutes as presented. Deborah Havens seconded the motion. Motion passed unanimously.

2. Presentation of Director's Update.

a. Financial Dashboard

Lauren Gray presented the Financial Dashboard. This month our expenses (\$282K) are greater than our income(\$265k) due to our bond payment, depreciation and the loss in enrollment the past few weeks. Cash on hand has continued to grow to \$641K of cash on hand with 146 days of cash on hand. With the end of the year approaching, the school will continue being fiscally conservative. The quarterly report is due at the beginning of May for the Charter Board, which will show the status of the school's financial intervention status, as well as the quarterly report for the Bond Holder. These will be presented at the next meeting.

Becki Krueger asked how much are monthly bond payments averaging? The initial bond payment was not intercepted to the bond holder due to an error on the attorney's part. The statements from the bond holder have been incorrect and we just received a corrected one. The requested statement came through and the interest payment plus the repair and replace fund and including principal (which we do not start paying until next year), the anticipated bond payment will be between \$68-72k a month for the bond. This is an expense that has been built into next year's budget.

Becki Krueger motioned to accept the financial report as presented. Vicky Schildgen seconded the motion. Motion passed unanimously.

b. 2022-23 Enrollment Update

Lauren Gray presented the enrollment updates. 288 enrolled with 10 on the waitlist. Increased both waitlist and enrollment by two from last month. The whole school is not at enrollment capacity but we do have some grades that have too many students which is why we have a waitlist. We have an event planned for enrollment as well as give tours every wednesday.

c. 501c3 Update

Lauren Gray presented an update from the IRS. The IRS did confirm that when they evoked the 5013c it was erroneous. We already have it reinstated but we just received the official letter. We will be getting reimbursement for those weeks that we had it revoked but unfortunately it will not be until the fall.

d. Website Update

Lauren Gray presented the updated for the new website. They have been making additional adjustments that we set in to highlight the students as well as a few adjustments. Next month we will have a visual for our new site.

3. Review and vote on Safe Return to In-Person Instruction & Continuity of Services Plan (ARP Act).

Lauren Gray presented the proposed updated Safe Return to In-Person Instruction & Continuity of Services Plan (ARP Act). Proposed changes were in red. Deborah Havens motioned to accept the changes as presented. Becki Krueger seconded the motion. Motion passed unanimously.

4. Review and vote on AZ School Meals Food Service Contract for Fiscal Year 2023.

Lauren Gray presented the contract for next year's food service contract. There is only one provider that serves Maricopa, so this is the only option. They have detailed the cost increase that they have experienced and have included the prices and sample menu. Becki Krueger motioned to accept the AZ School Meals Food Service Contract for Fiscal Year 2023. Vicky Schildgen seconded the motion. Motion passed unanimously.

5. Review and vote on Intent to Hire Music Teacher and Math Teacher.

Lauren Gray presented the two candidates that we want to hire but do not meet the appropriate certified criteria. First is a part time music teacher, Jared Williford and Rebecca Rushton for a math teacher. Mr. Williford has professional experience in music but not a college degree or teaching certificate.

Rebecca is planning on taking the test to become qualified but it is not scheduled until May. To date there have not been any other candidates, so the team would like to move forward to secure these candidates, but after interviews we believe these candidates would be a great fit.

There was concern from the board if Ms. Rushton did not pass the test in May as well as other qualifications that she has. Rachele Reese stated that Rebecca does do a great job as a substitute with classroom control and other abilities. She will be teaching Algebra I and Middle School Math. In the offer contract, if she does not meet the qualification (passing the test) the offer can be rescinded.

Becki Krueger motioned to waive the appropriately certified requirement and offer the music teacher and math teacher positions for next year. Laura Newcomb seconded the motion. Motion passed unanimously.

6. Review and vote on Per Diem Rates.

Lauren Gray presented next year Per Diem rate proposal: Breakfast \$9, Lunch \$15 and Dinner \$30. In order to receive certain grants and grant reimbursement, Per Diem rates are required. The rates are based on the State of Arizona Accounting Manual for Per Diem Rates. For example, if someone is at a professional development, the school would reimburse them for any meals using this guideline.

Deborah Havens motioned to accept the Per Diem Rates as presented. Vicky Schildgen seconded the motion. Motion passed unanimously.

7. Review and vote on PBL Supply Fee.

Lauren Gray presented the proposed PBL Supply Fee, which is an annual \$50 fee that will cover expenses for project based learning and electives consumables. Instead of collecting money from students at different times or giving them a supply list per course, it would be just one fee at the beginning of the school year.

The board inquired about parent opinion on the fee. Currently, the fee is comparable with other fees and lower than many course fees from other schools and is only one upfront expense. If a parent is not able to afford the fee, there is a waiver process the parent can complete to have the fee waived.

Vicky Schildgen motioned to approve the annual \$50 PBL Supply Fee. Deborah Havens seconded the motion. Motion passed unanimously.

8. Presentation of Principal and Academic Report.

Rachele Reese presented the principal and academic report. Enrollment is currently at 286. She and Mr. Price have been staying late on Wednesdays to register and run tours.

State Testing finished up last week. Thanks to Dustin Hunt, who is doing amazing at facilitating testing and not panicking when minor issues occurred. This year it felt like the students had more purpose in their work and they had great attendance.

Upcoming:

Junior Prom will be on April 23rd at the golf club

Guest Speaker: Regionals Henderson, Local Lawyer and parent.

Esports Tournament and Open house

Musical Production

Resume workshop and job fair for the students to practice their interview skills and hopefully get a job in the process.

9. Call to the public. - No public present.

10. Next meeting date is May 11, 2022 at 2:00pm.

11. Adjournment at 2:29PM