



Minutes
August 11, 2021
2:00-2:30pm via [Zoom](#)

All items on the Agenda are open for discussion and possible action, including reports and action items. The Board reserves the right to go into Executive Session on any item listed below.

CALL TO ORDER at 2:04PM

ROLL CALL: Laura Newcomb (joined at 2:10PM), Becki Krueger, Deborah Havens, and Vicky Shildgen - All present

School Admin Present - Rachele Reese, Lauren Gray, and Justin Price

- 1. Review and approve minutes from July 14, 2021 meeting.**
Vicky Schildgen motioned to approve the minutes from July 14 as presented. Deborah Havens seconded the motion. Motion passed 3-0 (Laura Newcomb was not present).
- 2. Presentation of Financial Update.**
Becki Krueger presented the Statement of Financial Position from July 20, 2021 (End of Year), as well as the Consolidated Income Statement for the 12 Months Ending June 20, 2021. At the next Board Meeting, financials for July will be reported to reflect beginning of the year expenses. It was noted that July reflects beginning of the year purchases without a payment from ADE. The school currently has 58 days of cash on hand, which exceeds the benchmark from the state and bond.
- 3. Review and vote on approval of revised FY22 Budget.**
Lauren Gray presented the revised FY22 Budget as the new form was released. The budget was based on 255 students to maintain a conservative budget due to the possibility of a lower ADM this year related to COVID-19. The difference between the revised budget and the previously approved budget was -388.66. Becki Krueger motioned to approve the revised budget. Vicky Schildgen seconded the motion. The motion passed 4-0.
- 4. Discuss coverage rate for teachers who substitute during their prep periods.**
The board discussed an appropriate rate for teachers who substitute in a class during their prep periods. Lauren Gray and Rachele Reese presented that due to the small substitute teacher pool, at times it is difficult to find substitute teachers. Additionally, based on the block schedule, some days teachers are covering on a block day, which is equivalent to 2 "traditional" periods. The board noted the importance of prep time for teachers. The Board also discussed the daily substitute rate in relation to a rate for teachers. The Board recommended that teachers submit a timesheet to payroll. Vicky Schildgen motioned to set the rate of substitute pay for teachers during their prep at \$25 per hour. Deborah Havens seconded the motion. The motion passed 4-0.

5. Review and vote on Related Employee Policy.

The board reviewed the Related Employee Policy. Deborah Havens motioned to accept the Related Employee Policy as presented. Becki Krueger seconded the motion. The motion passed 4-0.

6. Review and vote on updated Abuse Policy.

Lauren Gray presented the updated Abuse Policy and training through Abuse Prevention Systems as recommended by the school's current insurance carrier. The Abuse Prevention Systems offers training that results in a certificate that can be provided to the insurance carrier and maintained in the employees file. Vicky Schildgen motioned to accept the policy as presented. Becki Krueger seconded the motion. The motion passed 4-0.

7. Review and vote on Principal Evaluation of Rachele Reese.

The board reviewed the Principal Evaluation of Rachele Reese. Vicky Schildgen asked about the process of the evaluation. Laura Newcomb and Lauren Gray explained how Becki Krueger provided input and Laura Newcomb met with Rachele Reese and Lauren Gray (for campus-level input) to complete the evaluation. Becki Krueger explained how updated statute requires that Principal Evaluations require board approval. Vicky Schildgen expressed that it was a good plan to have the campus-level provide input as well. Becki Krueger motioned to approve the Principal Evaluation as presented. Vicky Schildgen seconded the motion. The motion passed unanimously.

8. Presentation of Principal and Academic Report.

Rachele Reese presented the Principal and Academic Report of the campus for the beginning of the year, which included the staffing updates, upcoming events, Early College enrollments at CAC, and enrollment update - campus started the year with 239 students, which has increased to 259 to date.

9. Presentation of COVID-19 Update.

Lauren Gray, who serves as the COVID Liaison, presented the COVID data for the campus. To date, students who have tested positive, have contracted the virus off-campus. Most cases are related to a family member. Based on two cases, there were groups of students who needed to quarantine. The school has received positive feedback from parents on their communication to families regarding positive cases and when a quarantine is necessary per the CDC and Health Department recommendations.

10. Call to the public.

11. Next meeting date is September 8, 2021 at 2:00pm.

12. Adjournment - Becki Krueger motioned to adjourn at 2:46PM and Vicky Schildgen seconded.