



Minutes

March 9, 2022

2:00-2:30pm via [Zoom](#)

All items on the Agenda are open for discussion and possible action, including reports and action items. The Board reserves the right to go into Executive Session on any item listed below.

CALL TO ORDER at 2:10PM

**ROLL CALL: Laura Newcomb, Becki Krueger, and Vicky Schildgen - Present
Deborah Havens - Not in Attendance**

1. Review and approve minutes from February 9, 2022 Meeting.
Lauren Gray presented the minutes from February 9, 2022. Vicky Schildgen motioned to approve the minutes as presented. Becki Krueger seconded the motion. Motion passed unanimously.
2. Presentation of Director's Update.
 - a. Financial Dashboard
Lauren Gray presented the Financial Dashboard update and the summary of the budget. The school is in the process of switching to new accounting software, which requires running reports from the old software and new software to create the dashboard. Last month's dashboard was missing depreciation, but that has been corrected in the new software and is reflected in this dashboard. The campus is continuing to put money away for the required debt service ratio and the board's recommendation for saving 5 % each month. This dashboard also reflects the CSP reimbursement that the campus was waiting on from expenditures from last month. Total cash on hand for this month is approximately \$641,000 and days cash on hand of 137.68. Vicky Schildgen motioned to accept the financial dashboard as presented. Becki Krueger seconded the motion. Motion passed unanimously.

b. 2022-23 Enrollment Update

Lauren Gray presented February's enrollment included a total of 284 students enrolled which included re enrollments. This month enrollment has increased to 288 students for the upcoming school year. This number includes new student enrollment. Enrollment is at 96% capacity. Becki Krueger recommended over enrolling by 10% due to attrition in the community based on historical data from other schools in the area. The board discussed a plan to collect data from the enrollment tracker and waitlist for each grade for future expansion discussions.

c. Update on Letters of Intent and Hiring for the 2022-23 School Year

Lauren Gray presented an update on letters of intent for the upcoming year - one teacher that will not be returning. Based on the job fair, we sent out two letters of intents with one teacher accepting an English position and beginning the onboarding process and one declining. This teacher will replace the one who is not returning, which staffing was based on 275 students. The campus is looking to hire a current substitute teacher as an additional staff member for enrollment that reaches 300. Additionally, the campus would like to hire a part-time music teacher to replace the teacher that is not returning but we will need to look at the current budget

Lauren and Rachelle will also be meeting with a potential candidate who has experience working with youth and adolescent mental health programs. Lauren will look at budgeting for a full-time position that would be partially grant funded from ESSR and see if funds are available for her to teach electives or work in another capacity to support students. Once the budget is finalized, it will be presented to the board an final decisions on staffing can be made.

d. Arizona State Board for Charter School's Response to Financial Performance Framework Submission

Lauren Gray presented the letter from ASBCS in response to the Financial Performance Framework that was submitted. Based on how the financial audit calculates cash on hand and the charter board is different. For the charter board, restricted funds are not included in days cash on hand, but is calculated for the audit. These reviews are due quarterly to the Charter Board. The next report is due at the beginning of May and will be presented to the board as well.

e. Arizona State Board for Charter School's Pop In Visit

Lauren Gray presented the ASBCS's Pop In Visit Report, which occurred on February 9. The school did not have any required follow ups from the board, so overall a positive pop in.

f. Pinal County School Grounds Inspection - No violations

Lauren Gray presented the Pinal County School Grounds Inspection, which had no violations.

3. Review and vote on Fingerprint Policy.

Lauren Gray presented that the Charter Board has found an issue at many schools during visits that contractors, subcontractors, and vendors do not have fingerprint cards (locksmiths, night cleaning crew etc.). She presented the Fingerprint Exemption Policy that would allow for vendors or subcontractors that do not work directly with students to be exempt from having a fingerprint card based on their job description. The school will still make it a best practice to run background checks and require fingerprint cards for anyone working directly with students. Vicky Schildgen motioned to approve the minutes as presented. Laura Newcomb seconded the motion. Motion passed unanimously.

4. Presentation of Principal and Academic Report.

a. WASC Accreditation Approval

b. Update on AZCSP Academic Monitoring

Rachele Reese presented the Principal and Academic Report. The school had the Stronger Together Festival, which was run by students and received amazing feedback from all the vendors as well as community members, including another principal. School tours are taking place even during the break. Spring sports has begun, and we have a good group of kids participating in Jr high coed soccer, golf, track and field, and boys basketball. Upcoming is the Marijuana Education Night, and Zag School wide Fundraiser. Mr. Price is working on a potential NAU student trip for March 30 and preparing for the state testing window April 5-7. The school did receive it's WASC Accreditation approval. Also, the AZCSP Academic Monitoring visit was at the end of February. A report has not been submitted to the school yet, but based on informal feedback CSP has seen instructional growth since last year.

5. Call to the public.

No public was present.

6. Next meeting date is April 13, 2022 at 2:00pm.

7. Adjournment at 2:37 PM