



Minutes
September 8, 2021
2:00-2:30pm via [Zoom](#)

All items on the Agenda are open for discussion and possible action, including reports and action items. The Board reserves the right to go into Executive Session on any item listed below.

CALL TO ORDER at 2:06PM

ROLL CALL: Laura Newcomb, Becki Krueger, Deborah Havens, and Vicky Shildgen - All Present

School Admin Present: Rachele Reese and Lauren Gray
Public Present: Enid Stuart

1. Review and approve minutes from August 11, 2021 meeting.

Deborah Havens motioned to approve the minutes from August 11 as presented. Vicky Schildgen seconded the motion. Motion passed 4-0.

2. Presentation of Financial Update.

Lauren Gray presented the Monthly Financial Dashboard, which included the Actual Income to Expenses for the Current Month - August, Budgeted Income to Expenses for the Current Month - August, and Cash on Hand. Due to beginning of the year expenses, the school has exceeded what is budgeted for supplies, impacting the Cash on Hand, which decreased compared to the previous month. Additionally, it was noted that the budget was based on 255 students and current enrollment is 252. The goal is to decrease supply expenses since the beginning of the year purchases are complete and work to increase Cash on Hand. Vicky Schildgen motioned to accept the financial update. Luran Newcomb seconded the motion. Motion passed 4-0.

3. Director's Business and Operations Update

a. FY21 Bond Report

Lauren Gray presented the Annual Bond Report to the Board, which is due on September 13, 2021.

b. 501(c)(3) Reinstatement Application Update

Lauren Gray updated the Board on the status of the 501(c)(3) reinstatement process. This has been submitted and waiting on the IRS for reinstatement.

4. Review and vote on Engagement Letters for Rob Paull, CPA, PC to complete the Audit and 2021 990.

The Board reviewed the Engagement Letters for Rob Paull, CPA, PC to complete the Audit and 2021 990. Becki Krueger motioned to accept the Engagement Letters from Rob Paull, CPA, PC to complete the Audit and 2021 990 as presented. Deborah Havens seconded the motion. The motion passed 4-0.

5. Consent Agenda

a. Review and vote on Permissive Use Agreement for Iglesia Ni Cristo.

b. Review and vote on Title I Policies.

i. Asset Management Policy

ii. Removal of Users from ADE Login

iii. Appropriately Certified Teacher Requirements

The Consent Agenda for the Permissive Use Agreement for Iglesia Ni Cristo and Title Policies - Asset Management Policy, Removal of Users from ADE Login, and Appropriate Certified Teacher Requirements were reviewed. Becki Krueger motioned to approve the items as presented. Vicky Schildgen seconded the motion. The motion passed unanimously.

6. Presentation of COVID-19 Update.

Lauren Gray presented a COVID-19 update from the campus. She indicated that all schools in Pinal County had received reminders from the Health Department regarding the requirements to report positive cases and contact tracing. The school is following these requirements. To date, the school has had 5.2% of students test positive for COVID-19 for the current school year. Based on contact tracing, there have been quarantines, as well as quarantines due to a family member testing positive. This has impacted the school more because there are many sibling groups enrolled in the school. For many of the quarantine cases designated by the school, once a student is quarantined the school also receives notice that a family member in the home has tested positive after they have been put on quarantine from the school, which changes the timeline to return to school. Per guidance from the CDC and Health Departments, the school does offer 3 quarantine options for families to choose from: 7 day (negative test taken between days 5-7), 10 day, or 14 day. The school just experienced a case where a student on quarantine took a COVID-19 test on day 5 and tested positive who had no symptoms.

7. Presentation of Instructional Time Model Update.

Lauren Gray presented an update on the Instructional Time Model based on released guidance from the ADE School Finance Department from the passing of HB 2862. Based on the passing of HB 2862, there is a new attendance code (DL for distance learning) that can be used to provide more flexibility to schools in their instructional model. For the current school year, the school can not have more than 50% reported as DL or the school will be recommended to apply for an AOI and in future years no more than 40%. Although the original intent of HB2862 was not necessarily intended to address attendance obstacles related to COVID-19, based on the guidance, it could help in a situation such as students quarantined, as well as an emergency situation, such as a road closure or natural disaster so the school does not have to amend it's school calendar. Lauren Gray presented the Student Work Completion Attestation that would be used by the school to certify that students have completed the necessary student learning activities that were missed if they were not on campus for approved situations.

8. Presentation of Principal and Academic Report.

Rachele Reese presented the Principal and Academic Report. There are currently eight students participating in the Early College Program at CAC. The Educational Walkthrough Program is very successful in giving feedback to teachers. The COVID quarantine has been high and there are families that are concerned about not wearing masks and their students getting COVID, as well as those who want less protocols. CSP began their first formative assessment training in person. Sports are up and running. Mr. Price went to a counseling seminar and brought back great information for students and families, including two out-of-state universities who are now offering in-state tuition rates to Arizona students. 9/11 Ceremony is on Saturday at 9am - all board members and community are invited. This is followed by an eSports tournament. There is a waitlist for grade 7 and 10 - spots open in grade 8. As students move and withdraw, new enrollments fill those spots, but enrollment is staying fairly level.

9. Call to the public.

Enid Stuart, parent, addressed the Board indicating her concerns of quarantines due to COVID-19. She expressed that her sons have been quarantined from school and this impacts them negatively as they are not able to be in class or participate in extracurricular activities in-person.

10. Next meeting date is October 13, 2021 at 2:00PM.

11. Adjournment - Becki Krueger motioned to adjourn at 2:37PM. Laura Newcomb seconded.